In conformity with the basic tuition and fee schedules adopted by the Board of Governors in June 2010, the President has authorized the enclosed Tuition and Fee Regulations, superseding all previous regulations concerning tuition and fees.

Questions concerning Tuition and Fee Regulations should be referred to Linda K. Falkiewicz, University Registrar, at 7-3550.
STATEMENT OF TUITION AND FEE REGULATIONS

Section 1a.  Regular Undergraduate Tuition Rates - Fall 2010

Undergraduate students in all schools and colleges, except the School of Business, the College of Fine, Performing and Communication Arts, and upper division students in the College of Nursing are assessed the rates below. Guest students are assessed at the class ranks attained at their home institutions.

1a.1 Lower Division Freshmen and Sophomores
   Resident of Michigan   $263.45  Per Credit Hour Tuition
   Non-Resident    $603.45  Per Credit Hour Tuition

1a.2 Upper Division Juniors, Seniors, and Post-Bachelors
   Resident of Michigan   $310.55  Per Credit Hour Tuition
   Non-Resident    $714.15  Per Credit Hour Tuition

Section 1b.  Undergraduate Tuition Rates for the School of Business - Fall 2010

Undergraduate students in the School of Business are assessed the rates below. Guest students are assessed at the class rank attained at their home institutions.

1b.1 Lower Division Freshmen and Sophomores
   Resident of Michigan   $268.95  Per Credit Hour Tuition
   Non-Resident    $608.95  Per Credit Hour Tuition

1b.2 Upper Division Juniors, Seniors, and Post-Bachelors
   Resident of Michigan   $326.05  Per Credit Hour Tuition
   Non-Resident    $729.65  Per Credit Hour Tuition

Section 1c.  Undergraduate Tuition Rates for the College of Fine, Performing & Comm Arts - Fall 2010

Undergraduate students in the College of Fine, Performing and Communication Arts are assessed the rates below. Guest students are assessed at the class rank attained at their home institutions.

1c.1 Lower Division Freshmen and Sophomores
   Resident of Michigan   $268.65  Per Credit Hour Tuition
   Non-Resident    $608.65  Per Credit Hour Tuition

1c.2 Upper Division Juniors, Seniors, and Post-Bachelors
   Resident of Michigan   $325.75  Per Credit Hour Tuition
   Non-Resident    $729.35  Per Credit Hour Tuition

Section 1d.  Undergraduate Tuition Rates for the College of Nursing - Fall 2010

Undergraduate students in the College of Nursing are assessed the rates below.

1d.1 Lower Division Freshmen and Sophomores
   Resident of Michigan   $263.45  Per Credit Hour Tuition
   Non-Resident    $603.45  Per Credit Hour Tuition

1d.2 Upper Division Juniors, Seniors, and Post-Bachelors
   Resident of Michigan   $501.05  Per Credit Hour Tuition
   Non-Resident    $904.65  Per Credit Hour Tuition
**STATEMENT OF TUITION AND FEE REGULATIONS**

**Section 1e. Undergraduate Fee Rates for all Undergraduates – Fall 2010**

**Undergraduate students** in all schools, colleges and programs are assessed the fees below. See also Section 9 for other fees that apply to specific groups of students.

1e.1 **Freshmen, Sophomores, Juniors, Seniors, and Post-Bachelors in all schools and colleges:**

<table>
<thead>
<tr>
<th></th>
<th>Resident of Michigan and Non-Resident</th>
<th>Per Credit Hour Omnibus Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$24.85</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$163.05</td>
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<tr>
<td></td>
<td></td>
<td>$25.00</td>
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</table>

<table>
<thead>
<tr>
<th></th>
<th>Per Term Registration Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$163.05</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Per Term Fitness Center Maintenance Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$25.00</td>
</tr>
</tbody>
</table>

**Section 2a. Regular Graduate Tuition Rates - Fall 2010**

**Graduate students** in Education, the Graduate School, Liberal Arts & Sciences, and Social Work are assessed at the rates below. Graduate/Professional students in all other colleges should see Sections following for specific differential rates.

<table>
<thead>
<tr>
<th></th>
<th>Resident of Michigan</th>
<th>Per Credit Hour Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$478.85</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Non-Resident</th>
<th>Per Credit Hour Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1,057.55</td>
<td></td>
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</tbody>
</table>

**Section 2b. Differential Graduate Tuition Rates for Business, Engineering, Library & Info Sci - Fall 2010**

**Graduate students** in Business, Engineering, and Library & Information Science will be assessed:

<table>
<thead>
<tr>
<th></th>
<th>Resident of Michigan</th>
<th>Per Credit Hour Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$555.80</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Non-Resident</th>
<th>Per Credit Hour Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1,134.50</td>
<td></td>
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</tbody>
</table>

**Section 2c. Differential Graduate Tuition Rates for Fine, Performing & Comm. Arts - Fall 2010**

**Graduate students** in Fine, Performing & Communication Arts will be assessed:

<table>
<thead>
<tr>
<th></th>
<th>Resident of Michigan</th>
<th>Per Credit Hour Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$494.10</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Non-Resident</th>
<th>Per Credit Hour Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1,072.80</td>
<td></td>
</tr>
</tbody>
</table>

**Section 2d. Differential Graduate Tuition Rates for Nursing - Fall 2010**

**Graduate students** in Nursing will be assessed:

<table>
<thead>
<tr>
<th></th>
<th>Resident of Michigan</th>
<th>Per Credit Hour Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$796.60</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Non-Resident</th>
<th>Per Credit Hour Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1,375.30</td>
<td></td>
</tr>
</tbody>
</table>

**Section 2e. Differential Graduate/Professional Tuition Rates for Law- Fall 2010**

**Graduate/professional students** in graduate (LLM) programs and the first Professional Program (JD) in the Law School will be assessed differential rates below. Applicants shall pay a deposit of $150.00 to confirm acceptance. This deposit is non-refundable and is applied to tuition and fees when the applicant enrolls.

<table>
<thead>
<tr>
<th></th>
<th>Resident of Michigan</th>
<th>Per Credit Hour Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$780.80</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Non-Resident</th>
<th>Per Credit Hour Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$858.00</td>
<td></td>
</tr>
</tbody>
</table>

**Section 2f. Differential Graduate/Professional Pharmacy & Health Sciences Tuition Rates - Fall 2010**

**Graduate/professional students** in the Eugene Applebaum College of Pharmacy & Health Sciences will be assessed:

<table>
<thead>
<tr>
<th></th>
<th>Resident of Michigan</th>
<th>Per Credit Hour Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$550.80</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Non-Resident</th>
<th>Per Credit Hour Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1,129.50</td>
<td></td>
</tr>
</tbody>
</table>
STATEMENT OF TUITION AND FEE REGULATIONS

Section 2g. Differential Graduate Tuition Rates for School of Medicine- Fall 2010

2g.1 Graduate students in the School of Medicine School will be assessed:

<table>
<thead>
<tr>
<th></th>
<th>Resident of Michigan</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition per Credit Hour</td>
<td>$596.50</td>
<td>$1148.15</td>
</tr>
</tbody>
</table>

2g.2 Professional students in the first professional MD program will be assessed:

<table>
<thead>
<tr>
<th></th>
<th>Resident of Michigan</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition per Credit Hour</td>
<td>$571.10</td>
<td>$1,188.60</td>
</tr>
</tbody>
</table>

2g.2.1 The omnibus fee rate for MD program students is $24.40 per credit hour.

2g.2.2 MD program students pay a Student Support Fee of $550.00 per year.

2g.2.3 Applicants to the First Professional Program in the School of Medicine shall pay a deposit of $50.00 to confirm acceptance. This deposit is non-refundable, and applied to fees when the applicant enrolls.

2g.2.4 Students registering under the provision of Section 5.1 may either:

2g.2.4.1 pay the tuition in full at the time of registration, or
2g.2.4.2 provide evidence of prospective financial aid sufficient to cover the tuition and fees, or
2g.2.4.3 provide evidence of enrollment in the Academic Management Services or Tuition Management Services deferred payment programs, or
2g.2.4.4 any combination of sections 2g.2.4.1, 2g.2.4.2 or 2g.2.4.3.

2g.2.5 Students in the MD program who take courses in other colleges/schools shall be assessed appropriate level graduate tuition for those courses.

2g.3 Graduate medical students (residents, interns and fellows) in Graduate Medical Education programs sponsored by Wayne State University, or by Wayne State University in cooperation with the Detroit Medical Center, shall not be charged tuition or registration, omnibus, and fitness center maintenance fees. Students in GME programs who take courses in other colleges/schools shall be assessed appropriate level graduate tuition for those courses.

Section 2h. Differential Graduate Tuition Rates for Other Graduate Enrollments - Fall 2010

2h.1 Graduate doctoral students who have completed four semesters of Candidate Status and who continue to work on their dissertations beyond the four semesters will pay a Candidate Maintenance Status fee equal to the Registration Fee plus one credit hour of graduate rate Omnibus Fee.

2h.2 Students admitted to Graduate School under the Senior Rule shall be assessed undergraduate tuition and fees in accordance with Section 1 for all classes for that term.

2h.3 Graduate students also pursuing undergraduate degrees or who register for undergraduate level courses shall be assessed tuition and fees in accordance with their appropriate graduate tuition rate for all classes.

Section 2i. Graduate Fee Rates for all Graduate Students - Fall 2010

These fees apply except for MD and GME students as reflected in sections 2g.2.1, and section 2g.3 above.

<table>
<thead>
<tr>
<th></th>
<th>Resident of Michigan and Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Omnibus Fee per Credit Hour</td>
<td>$35.70</td>
</tr>
<tr>
<td>Registration Fee per Term</td>
<td>$163.05</td>
</tr>
<tr>
<td>Fitness Center Maintenance Fee</td>
<td>$25.00</td>
</tr>
</tbody>
</table>
STATEMENT OF TUITION AND FEE REGULATIONS

Section 3. Tuition Assistance Programs

3.1 Tuition Assistance: Eligible employees are entitled to tuition and fee benefits as prescribed by the Tuition Assistance Program. Employees should consult the Total Compensation & Wellness Office for complete information pertaining to the program.

3.2 Reduced Tuition Benefit Program: Eligible spouses, domestic partners and dependents under age 26 are eligible for reduced tuition (50% paid by University) as described below. Employees should consult the Total Compensation & Wellness Office for complete information pertaining to the program.

3.2.1 Eligible Employee: Employees with an appointment of at least 50% are eligible; however, the following are NOT Eligible Employees – employees classified “part-time faculty”, “temporary”, “student assistant”.

3.2.2 Eligible Spouse/Domestic Partner: The person to whom the Eligible Employee is legally wed (Spouse) or the same-sex partner (Domestic Partner) or the live-in partner who is not related by blood or marriage (Other Eligible Person, OEP) of the Eligible Employee as of the first day of classes for the term for which Reduced Tuition is requested.

3.2.3 Eligible Child: A child or stepchild of an Eligible Employee or of a Spouse/Domestic Partner/Other Eligible Person who is less than 26 years of age as of the first day of classes for the term for which Reduced Tuition is requested. Tax dependent status per IRS rules is not required. This benefit also applies to children of certain members of the Police Officers Labor Council and AAUP-AFT bargaining units who died while employed at the University.

3.2.4 Benefits: The benefit covers tuition ONLY and it DOES NOT cover the registration fee, omnibus fee, the fitness center fee, books, course materials fee, late registration fees, etc. The benefit entitles an enrolled person to a waiver of the non-resident portion of tuition. The benefit DOES NOT cover individuals enrolled in the Doctor of Pharmacy program, the JD program in the Law School, or the MD program in the School of Medicine.

3.2.5 Application: A separate application must be submitted for each term for which reduced tuition assistance is requested. The completed Spouse/Child Tuition Benefit Application must be received by Total Compensation and Wellness no later than the last day of late registration for the term for which the benefit is requested.

3.3 Visitor Program: Students may register for classes as “Visitors.” The Visitor Program is a non-credit status open to any adult who is not concurrently enrolled for credit courses at Wayne State University. Visitors do not submit written work or take examinations. Registrations are accepted on a space available basis only during the first two weeks of classes. Registrations are processed by the Metropolitan Program & Summer Sessions’ Division of Non-Credit Programs. Students enrolled in the Visitor Program are assessed one-half the undergraduate resident lower division credit hour rate for each credit hour plus a non-refundable Registration Fee equal to one-half of the regular Registration fee and the full per credit hour undergraduate Omnibus Fee. Payment of tuition and fees are due at the time of registration.

3.4 Senior Citizen Program: Students 60 years of age on or before the first day of classes are eligible for a special tuition rate of 25% of the regular and differential tuition rates detailed in sections 1 and 2, except those enrolled in the first professional JD and MD programs and the Doctor of Pharmacy program.

3.4.1 Eligible students must submit proof of age (e.g., copy of Michigan Driver’s license) to Registration and Scheduling.
3.5 **Senior Rule:** The University permits a student to pay undergraduate fees for the graduate courses elected in a Senior Rule status. For additional information regarding Senior Rule Status consult the University Bulletin.

3.6 **Employment Based Non-Resident Tuition Waivers:** Historically, some students in Michigan primarily for purposes of work and not education were eligible for a waiver of the non-resident portion of tuition. These eligible employees included A, E, G, H, I, L, R and TN Visa Holders, military service personnel on active duty in Michigan and the spouses and dependent children of the above named categories. Beginning with the Fall Term 2008 University regulations governing the assignment of a Michigan Residence Classification have been revised to enable people in these categories to be assigned a Michigan residence classification.

3.6.1 Employees eligible for waiver of non-resident portion of tuition include: Instructors and Professors with appointments of half-time or more and all salaried employees with appointments of half-time or more, Research Assistants, Research Associates, Graduate Assistants, Graduate Research Assistants and graduate students assigned to clinical appointments as certified by the Graduate School.

3.6.2 Eligible salaried employees with appointments of one-half time or more may apply for residency status after six months of continuous residency in the State of Michigan. Applications are to be submitted to Registration and Scheduling. Applicants should refer to the Residency Rules and Regulations published in the University Bulletin.

3.6.3 The Vice President for Academic Affairs may waive the non-resident portion of tuition for students enrolled in approved contracted programs or graduate students on traineeships. Authority for waiver of non-resident portion of tuition for graduate students on traineeships is also sub-delegated to the Dean of the Graduate School.

3.6.4 Students enrolled in academic programs which are completely online are eligible to pay Michigan resident tuition rates. Eligible online programs currently include:

- 3.6.4.1 Master of Library & Information Science Online Program
- 3.6.4.2 Grad. Certificate in Information Management for Librarians Online Program
- 3.6.4.3 Grad. Certificate in Communication & New Media Online Program (College of Fine, Performing & Communication Arts)
- 3.6.4.4 Master of Education with a major in Instructional Technology Online Program
- 3.6.4.5 Grad. Certificate in Records & Information Management

3.7 **Good Neighbor Non-Resident Tuition Waivers:** Residents of Fulton, Lucas, Ottawa and Williams counties in Ohio, or residents of Ontario, Canada who enroll at Wayne State University in eligible academic programs are assessed resident tuition rates. Academic programs which are excluded from this benefit are the School of Medicine MD program and the Doctor of Pharmacy program in the Eugene Applebaum College of Pharmacy and Health Sciences.

3.8 **Alumni Unemployment Tuition Reduction:** Beginning in Fall 2009 Wayne State University is offering a 50% reduction in graduate or undergraduate tuition for up to two classes per semester for two semesters to alumni or their spouses, either of whom has lost a full-time job within six months of the time they enroll for classes. The tuition assistance program is available to men and women who received an undergraduate, graduate or professional degree from Wayne State and who were involuntarily separated from their employment within the past six months. Spouses who lost a job within the past six months also are eligible.

To qualify for the tuition reduction, an applicant must:

- provide a completed, signed and dated application;
- provide signed certification from the alumnus’ previous employer or that of the spouse, if applicable, indicating that he/she was separated from employment and the date of the separation. The certification
must be on the employer’s letterhead stationery and include contact information. We suggest that the certification come from the former employer’s Human Resource Office;
• be newly admitted to a Wayne State University degree program for Fall 2010 or Winter 2011.
• not receive another concurrent tuition award.

The award:
• will pay 50% of tuition up to two undergraduate or graduate courses per semester for two semesters;
• does not pay for any fees (registration, omnibus, Fitness Center, SEVIS, late registration, course material, late payment, etc.)
• will be applied to Fall 2010 and Winter 2011 if the award recipient is a Fall 2010 admit only to the Winter 2011 semester is the applicant is admitted for Winter 2011;
• will not pay for audited credits;
• is tuition-restricted, i.e., will be applied only to the applicable semester’s tuition assessment;
• is not restricted to Michigan residents or U.S. citizens.

The tuition assistance program is administered by the Office of Financial Aid.

Section 4. Junior Year in Munich Program

4.1 Wayne State University students who register in the JYM-Program are assessed $11,800.00 in tuition per academic year. All other students registered in the program are assessed $19,400.00 in tuition. The comprehensive program fee covers tuition, housing and health/accident insurance. Wayne State University students who attend the program for one semester will pay $5,900.00. All other students who attend for one semester will pay $9,700.00.

4.2 Tuition shall be canceled in the event of withdrawal from this program if the Program Director certifies that timely notice is given. Students should consult the program brochures for specific information concerning tuition cancellation. Questions should be referred to the Program Director.

Section 5. Special Credit Programs

5.1 Tuition rates for special credit programs conducted in cooperation with other educational institutions or governmental agencies shall be established by the President or his/her designee.

Section 6. Other Fees and Provisions

6.1 The Board of Governors shall establish the following fees: (1) the application fee, (2) the registration fee, (3) the late registration fees, (4) the late payment fee, (5) the First Professional Medicine Program Student Support fee and (6) the omnibus fee. All other fees shall be approved by the President or his/her designee and reported annually to the Board.

6.2 Application Fee: Applications for Admission to an undergraduate program shall be accompanied by a $30.00 non-refundable application fee. Applications for Admission to a graduate program shall be accompanied by a $50.00 non-refundable application fee. The application fee for international students to all programs shall be $50.00. There shall be no application fee for members of the Alumni Association, their spouses and /or dependent children, and applicants 60 years of age or older, except for applications to the Law School or School of Medicine.

6.2.1 School of Medicine: Persons who have submitted a first application to the School of Medicine through the American Medical College Application Service (AMCAS) and who are invited to submit additional material (secondary application), are required to pay a non-refundable $30.00 fee for the processing of the secondary application.
STATEMENT OF TUITION AND FEE REGULATIONS

6.3 **Registration Fee:** There shall be a Registration Fee of $163.05 for undergraduate, graduate, and professional students, excepting the MD program, Graduate Medical Education programs, and some special program students. The Registration Fee is non-refundable, unless all classes are dropped prior to the end of the University's Priority Registration period. Students enrolled in the Visitor Program pay a non-refundable Registration Fee equal to half the regular Registration Fee. Refer to Section 6.3.

6.4 **Late Registration Fee:** Any student registering after the proscribed early priority registration dates (as indicated in the Schedule of Classes information for each semester) shall pay a non-refundable $35.00 Late Registration Fee if registration is completed before the start of classes and $70.00 if completed after the start of classes.

6.5 **Partial Payment Fee:** Students who do not pay full tuition by the due date will be assessed a $20.00 partial payment fee.

6.6 **Late Payment Fee:** A student who does not satisfy his/her tuition and fee assessment by the proscribed dates on the invoices and as indicated in the Schedule of Classes information for the applicable semester, shall be assessed a $25.00 Late Payment Fee if the past due balance is less than $500.00 or a $40.00 Late Payment Fee if past due balance is $500.00 or more.

6.7 **First Professional/Medicine Program Student Support Fee:** Students in the First Professional Medicine Program shall pay a student support fee. The fee is $550.00 for students in all years of the MD program. The fees are used to fund microscope rentals, photocopy expenses, teaching materials and other course-related expenses.

6.8 **Graduation/Certificate Fee:** There shall be a $40.00 fee for students who apply for a degree or certificate.

6.9 **Omnibus Fee:** Undergraduate students are assessed a $24.85 fee per credit hour per term. Graduate and professional students are assessed $35.70 fee per credit per term. First professional medical students are assessed $24.40 per credit hour per term.

6.10 **Fitness Center Fee:** Students shall be charged a $25.00 Fitness Center Fee each term of enrollment.

6.11 **Orientation Fee:** Undergraduate freshmen shall be charged a $75.00 Orientation Fee. Undergraduate transfer students shall be charged a $25.00 Orientation Fee. Parents attending Parent Orientation may be charged a $10.00 fee.

6.12 **Credit Card and Returned Check Fee:** Students using credit cards for tuition and fee payments shall be charged a 2.9% fee. Students who pay by check will be charged a $35.00 fee if the check is returned for non-payment.

6.13 **Student Exchange and Visitors Information Service (SEVIS) Fee:** International students and scholars/visitors who must be reported through the federal SEVIS system shall be charged a $50.00 non-refundable fee for each term of enrollment.

6.14 Special tuition rates may be established for certain credit courses and non-credit courses and special programs by the President or the President’s designee upon recommendation of the appropriate University Officer.
STATEMENT OF TUITION AND FEE REGULATIONS

Section 7. Tuition and Fee Payment Schedule

At the time of registration, students are required to satisfy the payment schedule included in this section.

7.1 Students registering during priority registration are expected to pay the balance in full by the last business day preceding the start of classes for the term. The dates of priority registration are published in each term’s Schedule of Classes information.

A “hold” preventing registration activity will be placed on the student account and a $20.00 partial payment fee will be assessed after the tenth day of classes (census date) for the term if full payment is not received.

7.2 Students registering during open registration are expected to pay the balance in full by the last business day preceding the start of classes for the term. The dates of open registration are published in each term’s Schedule of Classes information. These students, excluding new students, are assessed a $35.00 Late Registration Fee. A “hold” preventing registration activity will be placed on the student account and a $20.00 partial payment fee will be assessed after the tenth day of classes (census date) for the term if full payment is not received.

7.3 Students registering late, after the first day of classes for the term, are expected to pay the balance in full by the tenth day of classes (census date). These students, excluding new students, are assessed a $70.00 Late Registration Fee.

7.4 Students who register for short-term courses are required to pay full tuition and fees at the time of registration. When registration is completed on or after the first day of the class, a $70.00 Late Registration Fee is assessed.

7.5 Students adding credit hours after the tenth day of the term must pay the additional tuition and fee assessments at the time the credit hours are added.

Section 8. Tuition Cancellation

8.1 Tuition, not including the Registration Fee, may be canceled in accordance with the following schedule when students officially drop classes using the online registration system, by submitting a properly completed Register/Drop/Add form, or by sending a certified letter to Registration and Scheduling. A certified letter of withdrawal sent through the United States Postal Service shall be considered effective on the date of the postal cancellation, provided the date is legible. If the postal cancellation is dated Saturday or Sunday, it will be accepted as the preceding Friday. The Registration Fee will be refunded when students officially withdraw from all classes during the early priority registration period, as defined in each term’s Schedule of Classes.

8.1.1 Classes meeting 28 or more weeks (not including final examination period)

Students who officially withdraw from scheduled classes before the 7th week of classes are entitled to a 100% tuition cancellation and 0% thereafter.

8.1.2 Classes meeting 16-27 weeks (not including final examination period)

Students who officially withdraw from scheduled classes before the 4th week of classes are entitled to a 100% tuition cancellation and 0% thereafter.

8.1.3 Classes meeting 9-15 weeks (not including final examination period)

Students who officially withdraw from scheduled classes before the 3rd week of classes are entitled to a 100% tuition cancellation and 0% thereafter.
STATEMENT OF TUITION AND FEE REGULATIONS

8.1.4 Classes meeting 4-8 weeks (not including final examination period)

Students who officially withdraw from scheduled classes before the 2nd week of classes are entitled to a 100% tuition cancellation and 0% thereafter.

8.1.5 Classes meeting fewer than 4 weeks (not including final examination period)

Students who officially withdraw from scheduled classes before the first day of classes are entitled to a 100% tuition cancellation and 0% thereafter.

8.2 The Registrar is authorized to make adjustments in the application of the policies stated in this section when unusual circumstances warrant. Circumstances which may warrant special consideration include, but are not limited to, non-attendance by the student or the death or serious illness of the student or someone closely related. Students (or an authorized representative in the case of death or serious illness) must submit their applications and supporting documentation to Registration and Scheduling.

8.2.1 The pro rata refund policy, required by Federal financial aid regulations, is considered an unusual circumstance and supersedes the University’s refund policy. The pro rata refund policy applies to all first term Wayne State students who are receiving financial aid and withdraw from all scheduled courses on or before the 60% point of the enrollment period. In all other cases, the refund policy stated in section 11 applies.

8.3 Where the student has otherwise proceeded properly, (s)he may be granted full cancellation of tuition and fees assessed for the class(es) involved:

8.3.1 If the University cancels the class(es), or

8.3.2 If the University re-schedules the class(es) after the student has registered and (s)he is now unable to attend, or

8.3.3 If an authorized University representative has taken action which causes financial loss related to tuition, e.g., authorizing a student’s schedule when the student does not have the necessary prerequisite(s).

8.4 Appeal Procedures: If a student (or an authorized representative in the case of death or serious illness) is dissatisfied with the Registrar’s decision with reference to this policy, the student (or an authorized representative) may appeal to the Tuition and Fee Appeals Board through the University Ombudsperson.

Section 9. Student Residence Policy (WSUCA 2.34.03)

9.1 The regulations and review procedures pertaining to student residency are the basis for determining students’ residency classifications and, therefore, their credit hour tuition rate. The regulations and review procedures appear at WSUCA 2.34.03 et seq. and are published in the University Bulletins.